



Community Law & Mediation

Instructions for Authors / Notes for Contributors

Submission Guidelines

General:

Submissions should be made via email and include a cover sheet. Submissions will be peer-reviewed anonymously. Please ensure you **DO NOT** include your details on the main body of your submission.

- **Cover Sheet:** Please include with your submission a cover sheet indicating your:
 - Name
 - Institutional Affiliation (if applicable)
 - Email Address
 - Total word count (with and without endnotes/references)
 - Abstract (no more than 300 words)
 - Key words (no more than seven)

- **Page Layout:** Please arrange the layout under the following word format:
 - Size: A4
 - Margins: Normal (top/bottom: 2.54 cm - left/right: 2.54cm)
 - Line Spacing: 1.5 lines
 - Font: Times New Roman
 - Font Size: 11 point

- **Length:** Submissions can vary between 1,000 -10,000 words. Please note:
 - Footnotes/References are not included in the word count
 - Please indicate the length of your submission on the Cover Sheet

- **Language:** Submissions are accepted in English only. Please note:
 - Language should be clear
 - When specific terminology is known/used within a specific area (i.e.: law, community development or social policy), author should indicate the meaning of that terminology on a footnote or main body of the text when appropriate

Charts & Pictures:

- Please submit your charts & pictures separately in a high resolution JPEG format

House Style:

Authors should keep a consistent house style.



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- **Citation Format/References:**

Given the different citation styles used by the different academic disciplines (law, social policy and community development) around the world as well as the need to be consistent, the Citation Styles accepted by the Review are:

- Harvard Style
- OSCOLA (Oxford Style)
- Authors can choose the citation style best suited to their needs.
- We suggest that for authors with a policy, community development or other background, to use the Harvard style. Please ensure the reference list is included at the END of the main body of the text. Details can be found at National College of Ireland Library and Information Services:
<http://www.ncirl.ie/downloads/library/How%20to%20reference%20Harvard%20style.pdf>
- We suggest that for authors with a legal background, to use OSCOLA (The Oxford University Standard for Citation Of Legal Authorities). Details can be found at:
<http://www.law.ox.ac.uk/publications/oscola.php>

Advice whether submission is suitable for publication:

- The author will be contacted once article has been peer reviewed.
- It is the author's responsibility to address any comments/observations brought up by the reviewer.
- Should the author disagree with any of the comments, please email the editor indicating the reasons for same.

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Community Law & Mediation

Irish Community Development Law Journal

COPYRIGHT AGREEMENT

THIS AGREEMENT is made Thursday, 21 August 2014.

BETWEEN:

- (1) [Author's Name] of [Author's Address] (hereinafter called "the Author" which expression shall include his/her personal representatives and assigns) and
- (2) Ros Palmer, Editor-in-Chief of the Irish Community Development Law Journal, on behalf of Community Law & Mediation at Bunratty Road, Coolock, Dublin 17 (hereinafter called "the Publisher" which expression shall include his/her personal representatives and assigns and the members of the Irish Community Development Law Journal Editorial Board).

IT IS AGREED as follows:

1 Definitions.

The following terms shall have the following meanings:

"the Agreement" the whole of this Agreement.

"the Article" the article "[Article Name]" (YEAR) ISSUE No ICDLJ [page number].

"the Price" €1.00

"the Journal" the journal entitled "The Irish Community Development Law Journal".

"the Rights" (i) the exclusive right by way of licence to print and to publish the Article in the Journal in all languages throughout the Territory.

(ii) the exclusive right to publish the Article on any website or other online medium, including by agreement with the owner/operator of the website or other medium.

(iii) the right to retain any profit resulting from the publication of the Article.

"the Territory" all countries in the Universe.

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The Author has agreed to permit the publication of the Article subject to the following terms and conditions.

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In consideration of the Price paid by the Publisher to the Author (the receipt of which the Author hereby acknowledges) the Author grants to the Publisher the Rights.



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The Author agrees with the Publisher:

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The Author warrants that:

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5 Publisher's Undertakings.

5.1 Copyright Protection.

The Publisher agrees that:

A copyright notice shall be placed in the name of the Community Law & Mediation in a suitable location so as to give notice of claim of copyright in the entire Journal.

6 General.

6.1 Whole Agreement.

This Agreement contains the whole agreement between the parties and supersedes any prior written or oral agreement between them in relation to its subject matter. The parties confirm that they have not entered into this Agreement on the basis of any representations that are not expressly incorporated into this Agreement.

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6.3 Headings.

Headings contained in this Agreement are for reference purposes only and shall not be incorporated into this Agreement and shall not be deemed to be any indication of the meaning of the clauses to which they relate.

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This Agreement shall be governed by Irish law in every particular including formation and interpretation and shall be deemed to have been made in Ireland and the parties agree to submit to the exclusive jurisdiction of the courts of Ireland.

6.5 Assignment.

The Publisher may assign the benefit of this Agreement without the prior consent of the Author.

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This Agreement may not be modified except by an instrument in writing signed by both of the parties or their duly authorised representatives.

6.7 Waiver.

The failure by either party to enforce at any time, or for any period, any one or more of the terms of this Agreement shall not be a waiver by them of the right at any time subsequent to enforce all the terms of this Agreement.

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6.8.1.2 words importing the singular number shall include the plural and vice-versa

6.8.1.3 words importing any particular gender shall include all other genders.

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6.9 Survival of Terms.

The warranties and indemnities contained in this Agreement and the provisions for payment of money due to the Author under the terms of this Agreement shall survive the termination of this Agreement.



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6.10 Rights and Remedies Cumulative.

All rights and remedies available to either of the parties under the terms of this Agreement or under the general law shall be cumulative. Any exercise by either of the parties of any such right or remedy shall not restrict or prejudice the exercise of any other right or remedy granted by this Agreement or otherwise available to them.

In witness whereof the parties hereto have hereunto set their signatures.

Author

Publisher

Signed by the said in the presence of:

Witness

Witness